



Fairport Canal Days

June 5 – 6, 2010

Artisan Application and Instructions

- **A New Venue has been added along Liftbridge Lane West at a reduced fee!**
- **Demonstrators wanted!** Extra space is available.
- **Discounted fee for second booth!**
- **Best of Show Award:** Automatic acceptance into the next year's show and half price booth fee for same.
- **We encourage you to display at your booth, photos of you working at your craft. It can prevent buy/sell questions of authenticity.**
- **All set up is to occur Saturday Morning Only.** Friday night set up is no longer available as enforced by the Fairport Village Police.
- **Application notifications will be mailed on or about March 15th, 2010.**
- **Applicants will be notified of space assignments on or about April 1, 2010.**
- **Pre-jury process:** Committee members will continue to jury throughout the festival for the following year's acceptance to the show.

Sponsored by the:
Fairport Perinton Merchants Association Inc.
Fairport Canal Days
P.O. Box 1257, Fairport, NY 14450
info@fairportcanaldays.com
<http://www.fairportcanaldays.com>
Phone 585-234-4323

What is Fairport Canal Days?

Fairport Canal Days is a two-day annual Arts and Crafts Festival featuring 200+ artisans, along with food vendors, children's activities and live entertainment that is always held the first full weekend in June in the Village of Fairport, New York. Fairport is an eastern suburb of Rochester located in central western New York and is one of the showcase stops for boats traveling the historic Erie Canal. Boat cruises along the Erie Canal add to the festive atmosphere. Canal Days has become one of the premier events in the Northeast, attracting over 200,000 visitors each year.

The festival hours are Saturday – 10 a.m. to 6 p.m. and Sunday – 10 am to 5 p.m. Main Street is closed to vehicular traffic during festival hours and shuttle bus service is provided. **Artisans and Main St. storefront merchants will be located on Main Street. Artisans will also be located in the Box Factory, Bank of America Parking lot, along Lift Bridge Lane and in Village Landing with FPMA merchant members and local non-profit organizations.**

Friday night kicks off the weekend with live music and a community chicken BBQ. With the added festivities, the size of the village and the large crowds, **we can no longer allow for the Friday night setup.** More details can be found on our website www.fairportcanaldays.com. Fairport Canal Days is sponsored by the Fairport Perinton Merchants Association Inc., a non-profit organization of merchants in the Village of Fairport and Town of Perinton. Proceeds from Fairport Canal Days are reinvested in the Fairport community.

Festival Requirements & Information

- *All work displayed must be consistent with photos submitted with the application. Compliance will be verified during the festival.
- * Exhibitors displaying buy/sell items will be **immediately** dismissed.
- * Each exhibitor will be assigned a 10' wide x 10' deep space.
- *Be prepared for any kind of weather. Come with appropriate rain covers, tie downs, and weights. Spikes are not allowed! All tables must be draped to the ground. Bring levelers, some sidewalks are uneven. Boxes and packing crates may not be visible.
- *No generators/ electric is not available.
- The Committee attempts to honor specific space location requests, but no guarantees can be made.
- *Only one artist may exhibit in each space. Two may share with prior approval of committee.
- * Limited corner spaces are available for an additional fee of \$25. If a corner is not available, the \$25 will be returned.
- * Limited demonstration spaces are available.
- * Free parking for exhibitors is provided, but it is not necessarily close to the exhibitor's booth space. (See Map on website).

Selection Process

We are a juried arts and crafts festival, with approximately 200 available spaces. Acceptance is based on the **quality and originality** of work as represented by the submitted photos. Jurying will continue with use of your submitted photos throughout the festival weekend. **Decisions of the panel are final. Applicant notifications will be mailed on or about March 15, 2010. All accepted applicants will be notified of space assignments on or about April 1, 2010.**

NEW in 2010!

1) We have added a **new venue** along Liftbridge Lane West and are offering a reduced booth fee for any artist wishing to be a ground breaker for this exciting new venue!

If interested, please indicate this preference on your application by checking the "new venue" box.

2) If your application has a **Pre-Approval Code** on the front of it, you have been accepted into the festival and you do not have to submit photos. You must complete your application, write in your acceptance code where noted and submit the appropriate fees.

Fees

Each application must be accompanied by application and booth fees. If you apply on-line through our website, you may pay with Master Card or Visa. If you mail in your application please include **checks payable to FPMA Inc.:**

- One check for the non-refundable **\$25** application fee
- One check for booth fees (\$260.00 for one booth or receive a (2) two booth discount - \$495)
- If requesting a corner booth, please include a separate check for \$25.
- Any application postmarked after February 1, 2010, must include a non-refundable late fee check of \$50.00, otherwise the application will be returned unprocessed
- **NEW VENUE**: If you are placed in our new venue along Liftbridge Lane West we will refund \$85 of your booth fee for a final booth cost of \$175. Application, corner and late fees remain the same.

Fees for applications mailed in:

Any application fee and late fee checks will be deposited upon receipt. The booth fee check will be returned to applicants who are not accepted in the festival. If you are accepted to the festival, any booth and corner fee checks will be deposited on April 1st.

Fees for applications submitted

online: Payment is accepted at time of application. The booth fees and corner fee if submitted will be refunded to applicants who are not accepted for the festival.

Insurance Certificates:

Required for all accepted Interactive Activities –ie: children's activities... Insurance must name the following two event sponsors as certificate holders:

Fairport Perinton Merchants Assoc., 6 North Main St., Fairport, NY 14450 **and The Village of Fairport**, 31 South Main St., Fairport, NY 14450.

***Any checks returned for insufficient funds will result in applicant rejection.**

*** No refunds will be made after April 30th or for removal of cause.**

Applications

Complete your application on line! It's quick and easy! Or return the completed application page along with...

FOUR (4) DIGITAL PHOTOS or

Photo Grade Paper required:

- * 2 of your quality work**
- * 1 of your display**
- * 1 creating your craft**

Photos must be no more than 2 years old.

The four photos are to be submitted with the application in **either print or cd form or uploaded digitally** on the website. Include an appropriate size self-addressed stamped envelope (SASE) with 84¢ postage for return of the photos.

Photos will not be returned if you do not include a SASE. CD's will not be returned without proper size SASE and postage.

Sales Tax

Exhibitors are responsible for the display of their New York State sales tax Certificate of Authority and for collecting and paying the appropriate 8.00% New York State sales tax. For tax info visit www.tax.state.ny.us (Form DTF-17) or call 1-800-225-5829

Fairport Canal Days Artisan Application

June 5 - 6, 2010

Please type or print legibly:

Your Name _____ Cell Phone (____) _____

Business Name _____ Phone (____) _____

Street Address _____ Web site _____

City & State _____ Zip _____

E-mail Address (a 2011 application will be emailed to you): _____

NYS Tax ID# (Certificate of Authority): _____

In the Fairport Canal Days program, I prefer to be listed by: First & Last Name Business Name

Please mark the **ONE** most appropriate category. *(The Committee reserves the right to place you in a different category.)*

- | | | |
|--|--------------------------------------|---|
| <input type="checkbox"/> Ceramics/Pottery | <input type="checkbox"/> Glass | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Children's Items | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Textiles – Clothing |
| <input type="checkbox"/> Children's Activities <small>(Insurance)</small> | <input type="checkbox"/> Leather | <input type="checkbox"/> Textiles – Other |
| <input type="checkbox"/> Decorative Painting | <input type="checkbox"/> Metal | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Drawing/Painting <small>(all mediums)</small> | <input type="checkbox"/> Mixed Media | <input type="checkbox"/> Product exhibitors <small>(Jams, Mustards, Sauces, Oils, Soaps, Potpourri)</small> |

Other, please describe: _____

Number of Spaces Requested: One (\$260.00) Two (Discounted - \$495.00) New Venue (Liftbridge West)

Corner Space Requested (\$25 additional): Yes Location Preference: _____

I wish to provide a demonstration: Yes No * Will you need additional space? ____ Yes ____ No

Please describe your process, materials, price and dimensions of your work: -

(The Committee attempts to honor specific space location requests, but no guarantees can be made.)

Please enter your Preapproval Code _____

Or:

Please Check off each of your FOUR (4) Submitted DIGITAL PHOTOS - Photo Grade Paper required:

2 - of your quality work

1 - of your display

1 - CREATING YOUR CRAFT

RELEASE: My products are 100% handmade by me...as SEEN in enclosed photos. As an exhibitor, I agree to all conditions and requirements of the festival. I further agree that the Village of Fairport, the Fairport-Perinton Merchants Association Inc., all sponsoring organizations, their directors, officers, employees, agents, individual merchants or individual volunteers will not be held responsible for any theft, loss or damage of property or personal injury suffered during or as a result of participation in Fairport Canal Days. Further I understand that I store my art at my own risk without exception or limitation.

Signature: _____ Date: _____

Check list if submitting by MAIL (NO STAPLES PLEASE!)

- This page only of application
- Check for booth fee (\$260 per booth)
- Check for application fee (\$25.00)
- Late fee check of \$50 (if after 2/ 15/10)
 - Optional check for corner (\$25.00)
- 4 - 4X6 photos or 4 digital photos on a CD
(No photo working at your craft = No show)

Please mail all to: Fairport Canal Days, P.O. Box 1257, Fairport, NY 14450



Fairport Canal Days

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Fairport, NY 14450

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email: info@fairportcanaldays.com

2010 Canal Days Application Enclosed
Or Apply Online at www.fairportcanaldays.com

Important Dates

Application Deadline	Feb. 15
Acceptance Notification	approx. March 15
No Refunds After	April 30
Space Assignment	approx. April 1
Set Up Date	June 6
Show Dates	June 5 & 6



33rd Annual
Fairport Canal Days

June 5 – 6, 2010
Fairport, New York

Application Checklist

Have you enclosed your...

- Completed, signed application form?
- Check for **\$25.00** non-refundable application fee?
- Separate check for booth fee?
- If applicable, separate check for corner spot?
- Demonstrating?
- **FOUR photos: 2 of your work, 1 of your display,**
1 OF YOU WORKING AT YOUR CRAFT or your
Pre-Approval Code _____

*Photos will only be returned if you include a self addressed
\$.84 stamped envelope. CD's will only be returned with proper size
SASE.